

## Documents to bring to the OSSTF/FEESO Certification Presentation

Attendance is MANDATORY to receive the application form and complete the application process.

- The presenter will:
- Distribute applications
  - Provide an overview of the Certification Regulations
  - Guide teacher candidates through the application process
  - Authenticate photocopies of International transcripts
  - Authenticate photocopies of trade papers for Technological Education teacher candidates
  - Collect completed applications and required documentation

*We encourage all teacher candidates to bring the required documents to the presentation. If documents are not submitted or available on the presentation day, you have until **August 31, 2016** to forward them to the [Certification Department](#).*

### REQUIRED DOCUMENTS

#### Academic and Technological Education Students with conferred degree(s) from North America:

- Official, original transcript of degree(s). *Photocopies are not acceptable. BEd degrees are not required.*
- If courses within the degree(s) were completed at another institution, official transcripts of these courses are also required.
- CEGEP (official transcript)

#### Academic and Technological Education Students with Overseas/International degree(s):

- Original, official transcripts, diplomas, translations and legible photocopies of these documents.
- General Certificate of Education A-levels (official transcript)

#### Students enrolled in the Technological Education Program who do not hold a degree:

- Original and legible photocopies of 8.5" x 11" Trade Certificates of Apprenticeship and Trade Certificates of Qualification (if applicable). (The wallet size cards are not acceptable.)
- Official transcript(s) of Grade 13/OAC's/Grade 12 U/M (if applicable).
- Official transcript of college diploma(s) and university courses (if applicable).

NOTE: Technological Education students with 2 or 3 year college diplomas need to submit official transcript(s) of the diplomas only.

NOTE: Technological Education students with degree(s) need to submit an official transcript of the degree(s) only.

### APPLICATION FORMS

Application forms will be limited to ONE form per person. The form will include an embossed OSSTF/FEESO seal which cannot be duplicated. If you do not attend the OSSTF/FEESO session, you will not receive an application form. ***The application form is not posted on the OSSTF/FEESO web site.***