



ELECTION CAMPAIGN MANUAL

Guidelines and Procedures

AMPA 2019

Introduction

This manual provides information to all candidates for election to a provincial office at the Annual Meeting of the Provincial Assembly (AMPA) 2019. You may also refer to the *2018-2019 Handbook*, Constitution and Bylaws, Bylaw 14, Elections.

It has recently been reviewed by a committee of Provincial Council which included: Keith Goulet, PC Chair; Cheryl Cavell, D.25; Lisa Etienne, D.22; Glen Hodgson, D.4; Erin Klein, D.17; and Lori Foote, Associate General Secretary.

A subsidy covering travel and suite expenses exists in accordance with Camp.Reg.5, which reads: *“The cost of travel for those candidates nominated in accordance with Bylaw 13.2 and for one campaign worker if not otherwise covered by AMPA, and rental costs to a maximum of the rental cost of a medium-sized suite for two nights during AMPA, shall be paid by the provincial organization.” [A89]*

Lori Foote, Associate General Secretary
Election Campaign Co-ordinator

Pre-AMPA

January 31, 2019	<ul style="list-style-type: none"> • Nomination forms submitted to the General Secretary • Name(s) of campaign manager(s) submitted to Lori Foote • Deadline for <i>Update</i> campaign advertisement to Domenic Bellissimo (domenic.bellissimo@osstf.ca) • Request for accommodations for February Provincial Council to Lisa Rogers (lisa.rogers@osstf.ca)
February 22, 2019 Provincial Council	<ul style="list-style-type: none"> • Meeting of election campaign coordinator and campaign managers • Candidates and campaign managers attend hospitality suite and Provincial Council. There will be no speeches to Provincial Council

At AMPA

Friday, March 8, 2019	<ul style="list-style-type: none"> • Meeting of AMPA coordinator election campaign coordinator and campaign managers • Candidates' suites 	5 p.m. 8 p.m.–11 p.m.
Saturday, March 9, 2019	<ul style="list-style-type: none"> • Nominations closed • Candidates' speeches • Provincial Executive candidates and OTF Governors and Table Officer Question & Answer Session • Candidates' suites 	1:30 p.m. 1:35 p.m. 7:30 p.m. 10:00 p.m. to 11:30 p.m.
Sunday, March 10, 2019	<ul style="list-style-type: none"> • Balloting begins 	8:45 a.m.

Post-AMPA

by June 30, 2019	<ul style="list-style-type: none"> • Submission of financial statement for campaign 	General Secretary
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Pre-AMPA

General Information

1. All candidates and campaign managers are expected to understand and comply with the relevant rules and by-laws that relate to OSSTF Provincial elections as listed at the end of this document.
2. The Election Campaign Coordinator for the 2019 OSSTF elections is Lori Foote, Associate General Secretary. All questions should be directed to her in writing and will be answered in writing with copies to all. Campaign managers are encouraged to submit their questions by e-mail to Lori Foote (lori.foote@osstf.ca). All decisions on inquiries relating to campaigns will be made by the General Secretary in consultation with the Election Coordinator. These decisions will be final.
3. Candidates should ensure that the proper nomination form is submitted to the general secretary at provincial office. As per AMPA Volume 1, these forms should be submitted to provincial office by January 31 if there are candidates from the district. Candidates, however, may seek nominations in accordance with Procedure 2.1 of the *OSSTF/FEESO Policies and Procedures*.
4. Candidates for office must also ensure that their designated campaign manager registers with the election campaign coordinator by January 31.
5. For the purpose of preparing for the Annual Meeting of the Provincial Assembly, candidates for provincial office may attend one pre-assembly regional as a member from their district within that region.
6. Candidates may not accept or utilize endorsements from provincial standing committees, councils or sectors.
7. Publicity
 - a. Candidates must send their photographs and advertisements electronically to Domenic Bellissimo (domenic.bellissimo@osstf.ca) for inclusion in a special issue of *Update* which will be mailed in advance of AMPA and will also be available at AMPA. The ad will also be posted in a special OSSTF/FEESO Provincial Election section of the website. Please submit your artwork electronically, accompanied by a hard copy and originals of any photographs used. Art done on most conventional software is acceptable. To make sure it is compatible, please contact Domenic Bellissimo.

- b. The *Update* submission must be received not later than the close of business on January 31. Candidates for the office of President have a one-page layout, Treasurer and Vice-Presidential candidates have a half-page layout, Executive Officers have one-third of a page, while candidates for OTF Governors and OTF Table Officer have a one-quarter of a page. Advertisements will be presented in alphabetical order in *Update* and on the web site.

Inquiries should be directed to Domenic Bellissimo, Update Editor.

- c. Each candidate is invited to submit a photo and 250 word write-up to be posted on the web site in the special elections section. The photo must be high resolution and both the photo and the write-up must be e-mailed to Domenic Bellissimo no later than the close of business, January 31. If a candidate wishes this write-up to be posted on the French OSSTF/FEESO website, the candidate must also submit the translated version of the write-up by the same deadline of January 31.
- 8. Provincial Office will provide all candidates with the email addresses of all delegates and alternates prior to the February meeting of Provincial Council. The lists will reflect only those accreditation forms received as of January 31.
 - 9. Each declared candidate and campaign manager are invited to attend the February Provincial Council meeting.
 - a. Declared candidates are entitled to distribute one hand-out, no larger than 8 ½" x 11", announcing their candidacy for office at the February Provincial Council meeting. This may be done prior to the meeting being called to order or during recess but not while the meeting is in progress. **No other campaign material is to be distributed, displayed, or worn at that time.**
 - b. The expenses of the candidate and campaign manager (one per candidate) will be covered by Provincial Council in accordance with the Provincial Council rates. Arrangements for accommodation must be made with Lisa Rogers, lisa.rogers@osstf.ca, at least 14 days prior to the February meeting of Provincial Council.
 - c. Candidates and their campaign managers are invited to attend the hospitality suite at February Provincial Council.
 - d. There will be one meeting of the campaign managers prior to the February Provincial Council.

At the Annual Meeting of the Provincial Assembly

Distribution of Campaign Material at AMPA

1. There will be no restriction on the number of items for distribution per candidate. All items will only be distributed in the candidates' suites.
2. The common area may not be used for campaigning. The escalators are considered to be part of the common area. District newsletters may only be distributed on Monday at AMPA once all elections have been completed.
3. Distribution of campaign materials on the floor of the house is strictly forbidden

Candidates' Speeches

Candidates' speeches for election to the Provincial Executive and the OTF Board of Governors and OTF Table Officer will be incorporated into the Saturday agenda of AMPA. Speeches will commence following the close of nominations at 1:30 p.m.

The time allotted for speeches:

OTF Governor	3 minutes
OTF Table Officer	3 minutes
Executive Officer	5 minutes
Treasurer	5 minutes
Vice-President	5 minutes
President	10 minutes

All nominated candidates shall give a speech.

Question and Answer Sessions

The Question and Answer sessions for candidates will take place Saturday evening at AMPA beginning at 7:30 p.m. Delegates and alternates to AMPA will be assigned a meeting room by district and candidates will rotate through the meeting rooms according to a schedule established by the Election Campaign Co-ordinator.

All candidates in potentially contested positions shall participate in the question and answer session.

Rules for the Question and Answer Sessions

1. The chairperson shall call each session to order at the appropriate time.
2. Delegates, alternates and guests shall be advised of the following:
 - a. Only delegates and alternates wearing proper AMPA credentials are permitted to attend the Question and Answer session.
 - b. Only delegates and alternates assigned to particular Question and Answer sessions will be permitted to ask questions.
 - c. Questions will be limited to 15 seconds and will be directed through the chair. No questions of a personal nature will be permitted.
 - d. Every candidate may respond for up to one minute to each question. A yellow light will warn the candidates when 45 seconds have elapsed for their response. A red light will end both the 15 second question and the one minute responses.
 - e. The chair will vary the order in which the candidates respond to the questions.
 - f. Order of questioners will be rotated through the districts assigned to the Question and Answer session for the first question. Subsequent questions will be taken by order of line-ups at the microphones. Delegates wishing to ask a second question must line up at the microphones again.
 - g. Questioners may direct their question to one or more candidates; however, all candidates will be given the opportunity to respond.
 - h. The chair will ensure that each session ends on time to permit the candidates to move to their next session. However, each candidate will have the opportunity to answer the final question before the session ends.
 - i. The chair of each session will be assigned by the General Secretary. The Associate General Secretary will be responsible for co-ordinating the resources and personnel for each session.
 - j. Any variance in the rules or problems which arise are to be reported to the Associate General Secretary as quickly as possible.

Note: Francophone districts and members who choose the option, will be scheduled together in a Question and Answer session so that translation services can be provided.

Article 7 Provincial Organization

- 7.1 **Executive Body**
There shall be a Provincial Executive consisting of:
- 7.1.1 Voting members as follows:
 - 7.1.1.1 the President (Chief Executive Officer),
 - 7.1.1.2 two Vice-Presidents,
 - 7.1.1.3 the Treasurer,
 - 7.1.1.4 three Executive Officers.
 - 7.1.2 Non-voting members as follows:
 - 7.1.2.1 the General Secretary, (A.78)
 - 7.1.2.2 the three Associate General Secretaries, one of whom shall be the Chief Financial Officer. (A.16)
 - 7.1.3 The voting members of the Provincial Executive shall be elected or appointed by the Provincial Assembly in the manner prescribed by the Bylaws and Procedures. (A.13)
 - 7.1.4 The General Secretary shall be appointed by the voting members of the Provincial Executive. (A.02)
 - 7.1.5 The Associate General Secretaries shall be appointed by the voting members of the Provincial Executive. (A.11)

Bylaw 13 Elections

- 13.1 **Offices**
- 13.1.1 Election to the following elective offices shall take place at the Annual Meeting of the Provincial Assembly in odd numbered years: (A.14)
 - 13.1.1.1 Provincial Executive;
 - 13.1.1.2 OTF Governors
 - 13.1.1.3 OTF Table Officer
 - 13.1.1.4 The Provincial Executive shall designate one of its Members as immediate Past President, solely for the purpose of conforming to the requirements of the “Teaching Profession Act, Section 5(1).” (A.14)
 - 13.2 **Nominations**
 - 13.2.1 Only active OSSTF members in good standing may be nominated. (A.14)
 - 13.2.2 Only Members who are contributors to the OTPP may be nominated for OTF Table Officer. (A.16)
 - 13.2.3 Nominations for elected positions outlined in Bylaw 13.1.1 shall be submitted in accordance with the Elections Procedures found in OSSTF Policies and Procedures. (A.14)
 - 13.3 **Campaigns**
 - 13.3.1 Campaigns for elected positions outlined in Bylaw 13.1.1 shall be conducted in accordance with Campaign Regulations found in OSSTF Policies and Procedures and the Campaign Guidelines and Procedures as approved by Provincial Council. (A.14)
 - 13.4 **Balloting**
 - 13.4.1 Elections of positions outlined in Bylaw 13.1.1 shall be by ballot in accordance with the Elections Procedures found in OSSTF Policies and Procedures. (A.14)
 - 13.5 **Vacancies**
 - 13.5.1 Vacancies that occur in elected positions outlined in Bylaw 13.1.1 shall be filled in accordance with the Elections Procedures found in OSSTF Policies and Procedures.” (A.14)

Procedure 2 – Elections

2.1 Nominations

- 2.1.1 Nominations for the office of President, Vice-President, Executive Officer, Treasurer, and elected members of the Board of Governors of the OTF and OTF Table Officer must be submitted in writing to the General Secretary; either (A.14)
 - 2.1.1.1. not later than January 31st of an election year by a District or Bargaining Unit or by 15 Members from at least 5 Districts; nominations so received shall be forwarded by the General Secretary to the

- 2.1.1.2 Bargaining Unit Presidents and to members of AMPA at least two weeks prior to AMPA, and shall be considered to be on-time; or (A.16) up to the opening of the afternoon session of the first day of AMPA signed by fifteen registered delegates and/or alternates to AMPA, representing at least five OSSTF Districts, and shall be considered to be from-the-floor.(A.14)
- 2.1.2 Nominations will be declared closed by the Chairperson after the opening of the afternoon session of the first day of AMPA. (A.14)
- 2.1.3 Nominations shall be posted, after the close of nominations, during the first day of AMPA. (A.14)
- 2.1.4 Nominees shall have the opportunity to briefly address the delegates and alternates to AMPA on the afternoon of the first day of AMPA. (A.14)
- 2.1.5 Defeated candidates shall be considered nominees for office as follows: (A.14)
- 2.1.5.1 a defeated candidate for President shall automatically be considered a candidate for Vice-President; (A.14)
- 2.1.5.2 a defeated candidate for Vice-President shall automatically be considered a candidate for Executive Officer; (A.14)
- 2.1.5.3 a defeated candidate for Treasurer shall automatically be considered a candidate for Executive Officer; (A.14)
- 2.1.5.4 a defeated candidate for OTF Table Officer shall automatically be considered a candidate for OTF Board of Governors. (A.14)

2.2 Balloting

2.2.1 Balloting Rules

- 2.2.1.1 Election shall be by ballot, not earlier than the second day of AMPA, by those qualified to vote, present and voting.(A.14)
- 2.2.1.2 Each qualified voter may cast a number of votes up to the number of positions to be filled by that ballot.(A.14)
- 2.2.1.3 The phrase "receive(s) a majority of the votes" shall mean that the candidate's vote total exceeds 50% of the number of delegates present, qualified to vote and voting. (A.14)

2.2.2 **Removing candidates from the ballot**

- 2.2.2.1 After a ballot takes place, candidates may be declared elected, as per Procedure 2.2.3, and removed from the ballot.(A.14)
- 2.2.2.2 If a further ballot is required, candidates are removed from the ballot as follows: (A.14)
- 2.2.2.2.1 The candidate receiving the lowest number of votes is always removed from the ballot. This may result in candidate(s) being declared elected. (A.14)
- 2.2.2.2.2 Any candidates receiving fewer than 40 votes are removed from the ballot, in order from lowest vote total to highest, providing that their removal does not result in the election of those remaining on the ballot. (A.14)
- 2.2.2.2.3 If only one candidate has been removed from the ballot either by following steps 2.2.2.2.1 and 2.2.2.2.2, or by being declared elected, then the candidate with the next lowest number of votes is removed, providing that their removal does not result in the election of those remaining on the ballot. (A.14)
- 2.2.2.2.4 In the event of a tie for the lowest number of votes, all candidates with the lowest number of votes shall be dropped, unless this would result in the election of the remaining candidate(s). In this case, the candidates will remain on the ballot. (A.14)
- 2.2.2.2.5 In the event of a tie between two candidates for the last elected position, a further ballot is held between these two candidates. If a tie occurs a second time, the candidates shall draw lots to see who is elected. (A.14)

2.2.3 **Results of a ballot**

2.2.3.1 One Position to Fill

- 2.2.3.1.1 For the first ballot for the election of President, Treasurer or OTF Table Officer, or for the subsequent ballot of any elected position where one position remains to be filled, the following occurs after a ballot has been cast: (A.14)
- 2.2.3.1.1.1 If no candidates receive a majority of the votes, candidate(s) are dropped from the ballot as per Procedure 2.2.2 and a further ballot shall be held. (A.14)
- 2.2.3.1.1.2 If one candidate receives a majority of the votes, the candidate shall be declared elected. (A.14)

- 2.2.3.2 Two Positions to Fill
- 2.2.3.2.1 For the first ballot for the election of Vice-President, or for the subsequent ballot of any elected position where two positions remain to be filled, the following occurs after a ballot has been cast: (A.14)
 - 2.2.3.2.1.1 if no candidates receive a majority of the votes, candidate(s) are dropped from the ballot as per Procedure 2.2.2 and a further ballot shall be held, if necessary; (A.14)
 - 2.2.3.2.1.2 if one candidate receives a majority of the votes, the candidate shall be declared elected, candidate(s) are dropped from the ballot as per Procedure 2.2.2 and a further ballot will be held for the remaining position, if necessary; (A.14)
 - 2.2.3.2.1.3 if two candidates receive a majority of the votes, they shall be declared elected.
 - 2.2.3.2.1.4 If three candidates receive a majority of the votes: (A.14)
 - 2.2.3.2.1.4.1 if these were the only candidates on the ballot, the two with the highest vote counts shall be declared elected, or(A.14)
 - 2.2.3.2.1.4.2 a further ballot shall be held on which the names of only those three candidates appear. (A.14)
- 2.2.3.3 Three Positions to Fill
- 2.2.3.3.1 For the first ballot for the election of Executive Officer, or for the subsequent ballot of any elected position where three positions remain to be filled, the following occurs after a ballot has been cast: (A.14)
 - 2.2.3.3.1.1 if no candidates receive a majority of the votes, candidate(s) are dropped from the ballot as per Procedure 2.2.2 and a further ballot will be held, if necessary; (A.14)
 - 2.2.3.3.1.2 if one or two candidates receive a majority of the votes, they shall be declared elected, candidate(s) are dropped from the ballot as per Procedure 2.2.2 and a further ballot will be held for the remaining position(s), if necessary; (A.14)
 - 2.2.3.3.1.3 if three candidates receive a majority of the votes, they shall be declared elected; (A.14)
 - 2.2.3.3.1.4 if four or five candidates receive a majority of the votes: (A.14)
 - 2.2.3.3.1.4.1 if there were only four candidates on the ballot, the three with the highest vote counts shall be declared elected, or (A.14)
 - 2.2.3.3.1.4.2 a further ballot shall be held on which the names of only those candidates who received a majority shall appear, and the candidates with the three highest vote counts on this ballot shall be declared elected. (A.14)
- 2.2.3.4 Four Positions to Fill
- 2.2.3.4.1 For the subsequent ballot for the election of OTF Governor where four positions remain to be filled, the following occurs after a ballot is cast: (A.14)
 - 2.2.3.4.1.1 if no candidates receive a majority of the votes, candidate(s) are dropped from the ballot as per Procedure 2.2.2 and a further ballot will be held, if necessary; (A.14)
 - 2.2.3.4.1.2 if one, two, or three candidates receive a majority of the votes, they shall be declared elected, candidate(s) are dropped from the ballot as per Procedure 2.2.2 and a further ballot will be held for the remaining position(s), if necessary; (A.14)
 - 2.2.3.4.1.3 if four candidates receive a majority of the votes, they shall be declared elected; (A.14)
 - 2.2.3.4.1.4 if five, six or seven candidates receive a majority of the votes: (A.14)
 - 2.2.3.4.1.4.1 if there were only five candidates on the ballot, the four with the highest vote counts shall be declared elected; or (A.14)
 - 2.2.3.4.1.4.2 a further ballot shall be held on which the names of only those candidates who received a majority shall appear, and the candidates with the four highest vote counts on this ballot shall be declared elected. (A.14)
- 2.2.3.5 Five Positions to Fill
- 2.2.3.5.1 For the first ballot for the election of OTF Governor, or for the subsequent ballot for the election of OTF Governor where five positions remain to be filled, the following occurs after a ballot has been cast: (A.14)
 - 2.2.3.5.1.1 if no candidates receive a majority of the votes, candidate(s) are dropped from the ballot as per Procedure 2.2.2 and a further ballot will be held, if necessary; (A.14)
 - 2.2.3.5.1.2 if one, two, three or four candidates receive a majority of the votes, they shall be declared elected, candidate(s) are dropped from the ballot as per Procedure 2.2.2 and a further ballot will be held for the remaining position(s), if necessary; (A.14)
 - 2.2.3.5.1.3 if five candidates receive a majority of the votes, they shall be declared elected; (A.14)
 - 2.2.3.5.1.4 if six, seven, eight or nine candidates receive a majority of the votes: (A.14)

- 2.2.3.5.1.4.1 if there were only six candidates on the ballot, the five with the highest vote counts shall be declared elected; or (A.14)
- 2.2.3.5.1.4.2 a further ballot shall be held on which the names of only those candidates who received a majority shall appear, and the candidates with the five highest vote counts on this ballot shall be declared elected. (A.14)
- 2.3 **Vacancies**
- 2.3.1 The highest or higher number of votes shall be interpreted to mean the candidate receiving the most votes on the ballot on which a candidate is first declared elected. (A.14)
- 2.3.2 Should any Provincial Executive position become vacant during the current term and elections for the next term have not yet occurred, it will be filled in the following manner: (A.14)
 - 2.3.2.1 President
 - 2.3.2.1.1 the Vice-President who received the higher number of votes at AMPA shall fill the vacancy. In the event that the Vice-Presidents were acclaimed or received the same number of votes, the vacancy shall be filled at the next meeting of Provincial Council by an election in which the only candidates shall be the acclaimed or tied Vice-Presidents. (A.14)
 - 2.3.2.2 Vice President
 - 2.3.2.2.1 the Executive Officer who received the highest number of votes at AMPA shall fill the vacancy. In the event that the Executive Officers were acclaimed or two or more candidates were tied for the highest number of votes, the vacancy shall be filled at the next meeting of the Provincial Council by an election in which the only candidates shall be the acclaimed or tied Executive Officers. (A.14)
- 2.3.2.3 Executive Officer, Treasurer, OTF Table Officer, and OTF Governor (A.14)
 - 2.3.2.3.1 an election at the Provincial Council in accordance with Procedure 2.3.4 to fill the vacancy . (A.14)
- 2.3.3 Should any Provincial Executive position become vacant during the current term and elections for the next term have already occurred, it will be filled in the following manner: (A.14)
 - 2.3.3.1 President
 - 2.3.3.1.1 if the President-elect is not the incumbent, the President-elect shall fill the vacancy; (A.14)
 - 2.3.3.1.2 if the President-elect is the incumbent, the Vice-President-elect who received the higher number of votes at AMPA shall fill the vacancy. In the event that the Vice-Presidents-elect were acclaimed or received an equal number of votes, the vacancy shall be filled at the next meeting of the Provincial Council by an election in which the only candidates shall be the Vice-Presidents-elect. (A.14)
 - 2.3.3.2 Vice President
 - 2.3.3.2.1 if both of the Vice-Presidents-elect are not incumbents, the Vice-President-elect who received the higher number of votes at AMPA shall fill the vacancy. In the event that both candidates were acclaimed or received the same number of votes, the candidates shall draw lots to determine who shall fill the vacancy; (A.14)
 - 2.3.3.2.3 if one Vice-President elect is an incumbent, the Vice-President-elect who is not an incumbent shall fill the vacancy; (A.14)
 - 2.3.3.2.2 if both Vice-Presidents-elect are incumbents, the vacancy shall be filled by the Executive Officer-elect who received the highest number of votes at AMPA. In the event that the Executive Officers-elect were acclaimed or received the same number of votes, the vacancy shall be filled at the next meeting of the Provincial Council by an election in which the only candidates shall be the acclaimed or tied Executive Officers-elect. (A.14)
 - 2.3.3.3 Executive Officer
 - 2.3.3.3.1 if two or three of the Executive Officers-elect are not incumbents, the Executive Officer-elect who received the highest number of votes at the Provincial Assembly shall fill the vacancy. In the event that the two or three candidates were acclaimed or were tied for the highest number of votes, the tied or acclaimed candidates shall draw lots to determine who shall fill the vacancy; (A.14)
 - 2.3.3.3.2 if one Executive Officer-elect is not an incumbent, the Executive Officer-elect shall fill the vacancy; (A.14)
 - 2.3.3.3.3 if all Executive Officers-elect are incumbents, an election shall be held at Provincial Council in accordance with Procedure 2.3.4 to fill the vacancy. (A.14)
 - 2.3.3.4 Treasurer
 - 2.3.3.4.1 if the Treasurer-elect is not the incumbent, the Treasurer-elect shall fill the vacancy; (A.14)
 - 2.3.3.4.2 if the Treasurer-elect is the incumbent, an election shall be held at Provincial Council in accordance with Procedure 2.3.4 to fill the vacancy. (A.14)

- 2.3.3.5 OTF Table Officer, and OTF Governor
- 2.3.3.5.1 an election shall be held at Provincial Council in accordance with Procedure 2.3.4 to fill the vacancy. (A.14)
- 2.3.3.5.2 If necessary, until the election occurs, the Provincial Executive shall appoint a person on a temporary basis to represent OSSTF at an OTF Board Meeting. (A.14)

2.3.4 **Elections to Fill Vacancies**

- 2.3.4.1 When an election is necessary to fill a vacancy for the position of Executive Officer, Treasurer, elected OTF Governor or OTF Table Officer, the General Secretary shall immediately issue a notice of vacancy to every District, Bargaining Unit, and Branch. Interested Members shall be allowed three weeks to forward applications to the General Secretary, with a copy to the Bargaining Unit President. The election to fill the vacancy shall occur at the first regularly scheduled Provincial Council meeting following the conclusion of the application period. (A.14)
- 2.3.4.2 A candidate who receives a majority of the votes cast on any ballot shall be declared elected. Should no candidate receive a majority on the first ballot, the candidate receiving the fewest number of votes and any candidate receiving fewer than forty votes shall be dropped from succeeding ballots until a majority is reached. In the event of the two lowest candidates receiving the same number of votes, with more than three candidates on the ballot, both the tied candidates shall be dropped. (A.14)

Procedure 3 - Campaign Regulations

[Est. Under Bylaw 13.3]

CAMP Reg. 1

- 3.1 Each candidate, successful or defeated, shall submit to the General Secretary of OSSTF, by June 30 of the election year, on standard forms provided by the Treasurer of OSSTF, a financial statement detailing income and expenses incurred for the campaign. For the purposes of reporting, expenses shall be deemed to include both monies disbursed and goods and services donated on behalf of the candidate. (A.91)

CAMP Reg. 2

- 3.2 The candidate shall maintain for the period of the subsequent school year, and shall furnish upon the request of the Provincial Council through the General Secretary, all receipts, vouchers and all other documentation validating the financial statement as reported. (A.91)

CAMP Reg. 3

- 3.3 The General Secretary shall provide a summary report of the financial statement for each candidate on time and in writing to the next regular meeting of the Provincial Council following June 30. (A.91)

CAMP Reg. 4

- 3.4 There shall be an Election Co-ordinator, assigned by the General Secretary, who shall:
 - 3.4.1 prepare campaign guidelines and procedures to be submitted for the approval of the Provincial Council no later than the June meeting of Provincial Council; (A.12)
 - 3.4.2 arrange for the distribution of the guidelines and procedures, as approved by Provincial Council, to be followed by all candidates.

CAMP Reg. 5

- 3.5 The cost of travel for those candidates nominated in accordance with Bylaw 13.2 and for one campaign worker if not otherwise covered by AMPA, and rental costs to a maximum of the rental cost of a medium-sized suite for two nights during AMPA, shall be paid by the provincial organization. (A.89)