

A Guide to Topics and Specific Information Applicable to Educational Settings

Section of Industrial Regulation	Topic	Specific Information
5 (written report section 51 of the Act)	Notice of Accidents	<ul style="list-style-type: none"> • Constructor/employer • Nature and circumstances of the occurrence • Bodily injury sustained • Description of machinery or equipment • Time and place of occurrence • Name and address of critically injured or killed worker • Name and address of all witnesses to the occurrence • Name and address of the physician or surgeon
5(2) (b) Written report section 52 of the Act)	Occupational illness	<ul style="list-style-type: none"> • Name and address of type of business of employer • Nature and circumstance of the occurrence • Machinery or equipment used • Time and place of the occurrence • Name and address of the person suffering the injury or illness • Names and addresses of all witnesses • Name and address of the physician or surgeon • Steps taken to prevent a recurrence or further illness
11	Premise (floor surfaces)	<ul style="list-style-type: none"> • Floor or other surfaces used by any worker shall be kept free of obstructions, hazards, and accumulations of refuse, snow or ice: and • Not have any finish or protective material used on it that is likely to make the surface slippery
16.	Premise (Doors)	<ul style="list-style-type: none"> • Located or arranged so that it could be mistaken for an exit door • Leading to a hazardous, restricted or unsafe area • Shall be identified by a warning sign posted on it
17.	Premise (fixed walkway, service stair or stile)	<ul style="list-style-type: none"> • Shall be at least fifty-five centimetres in width
22.(3)	Fire Prevention – Protection (storage of flammable liquids)	<p>A maximum of 235 litres of flammable liquids may be stored</p> <ul style="list-style-type: none"> • In sealed containers of not more than twenty-three litre capacity each • In a metal cabinet of double walled construction with a 3-point door latch and a liquid-tight door sill raised at least fifty millimetres above the floor
23.	Fire Prevention – Protection (portable container used for dispensing flammable liquid)	<ul style="list-style-type: none"> • Spring-loaded cap • A flame arrestor
24.	Machine Guarding (exposed moving part that may endanger the safety of any worker)	<ul style="list-style-type: none"> • Shall be equipped with and guarded by a guard or other device that prevents access to the moving part

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25.	Machine Guarding (in-running nip hazard)	<ul style="list-style-type: none"> • Shall be equipped with and guarded by a guard or other device that prevents access to the pinch point
28.	Machine Guarding (grinding wheel)	<ul style="list-style-type: none"> • Marked with maximum speed at which it may be used • Checked for defects before mounting • Mounted in accordance with the manufacture's specifications • Operated at a speed which does not exceed the manufacture's recommendations • Provided with protective hoods that enclose the wheel as closely as the work will permit • Stored where it will not be subjected to, extreme heat or cold or damage from impact
73.	Maintenance and Repairs (portable ladder)	<ul style="list-style-type: none"> • Free from broken or loose members or other faults • Non-slip feet • Placed on a firm footing
79.	Protective Equipment (requirement to wear)	<ul style="list-style-type: none"> • Instructed and trained in its care and use before wearing or using the protective clothing, equipment or device
83. (1)	Protective Equipment (long hair)	<ul style="list-style-type: none"> • Shall be suitably confined to prevent entanglement with any rotating shaft, spindle, gear, belt or any other source of entanglement
83. (2)	Protective Equipment (jewellery or clothing)	<ul style="list-style-type: none"> • That is loose or dangling or sings shall not be worn near any rotating shaft, spindle, gear, belt or other source of entanglement
124.	Industrial Hygiene (eyewash fountain)	<ul style="list-style-type: none"> • Worker exposed to a potential hazard of injury to the eye due to contact with a biological or chemical substance, an eyewash fountain shall be provided
125.	Industrial Hygiene (deluge shower)	<ul style="list-style-type: none"> • Potential injury to the skin due to contact with a substance, a quick-acting deluge shower shall be provided
129. (1)	Industrial Hygiene (temperature)	<ul style="list-style-type: none"> • Enclosed place shall have a temperature that is suitable for the type of work performed and not less than 18 degrees Celsius
130.	Industrial Hygiene (exposure to biological, chemical or physical agent training)	<ul style="list-style-type: none"> • To use the precautions and procedures to be followed in the handling, use and storage of the agent • Proper use and care of required PPE • Proper use of emergency measures and procedures
131.	Industrial Hygiene (food, drink, tobacco)	<ul style="list-style-type: none"> • Shall be taken into, left or consumed in any room or area or place where any substance that is poisonous by ingestion is exposed