

REQUEST FOR REIMBURSEMENT SUBJECT ASSOCIATION GRANTS 2021-2022

Date: _____

Cheque Payable to: _____
(Full Name of Subject Association)

For: Request for reimbursement for Subject Association Grant expenditures related to the approved project

Amount: \$ _____ (maximum allowable is the amount approved)

Charge to: OSSTF/FEESO Account #6310

PLEASE MAIL CHEQUE TO:

(Name and address of authorized Treasurer of the Subject Association)

Notes:

- OSSTF/FEESO will reimburse the Subject Association **for expenses directly related to the approved project incurred between July 1, 2021, and June 30, 2022.**
- **Receipts** for expenses relating to the approved project **must be submitted** with this Request for Reimbursement by **May 28, 2022.**
- **BOTH SIDES OF THIS FORM MUST BE FILLED IN AND SUBMITTED.**
- If you have any questions, please contact Rob Dubyk (rob.dubyk@osstf.ca) at the provincial office.

For OSSTF/FEESO use only:

Request received: _____ Request approved: _____

Cheque issued and sent: _____

Explanation of Expenses

Please itemize the submitted receipts below. Acceptable receipts include business receipts or invoices, and/or cancelled cheques or credit card receipts **showing payment of expenses related to the project.** (Invoices to OSSTF/FEESO from the Subject Association are not acceptable.)

| Receipt (Name of business or individual to whom monies were paid.) | Amount of Receipt | Explanation of how this expense relates to the approved project |
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