D/BU MEMO



November 26, 2025 D/BU #069/2025-2026

Job Posting – Executive Assistant

To: Presidents and All Members

From: Chris Goodsir, General Secretary

For Immediate Action

Attached is a job posting for the position of Executive Assistant in the Protective Services Division, Member Protection Department. The duties will commence on a date to be determined.

Applications must be received by the General Secretary no later than **4:00 p.m. on Wednesday**, **December 3**, **2025**.

CG/ldr