

Student Achievement Awards

Supporting Staff Member Accompanying Letter Checklist

Often, an exceptional support staff member letter can give insight into a student's Student Achievement Award submission and can help judges make the very difficult judging decision to choose the submission for an award.

Here are some things that the provincial judging panel recommend that you include:

- ✓ Supporting staff member's name and email address legibly printed.
- ✓ In what capacity have you supported the student's submission?
 - Did you help formulate the idea and ensure the student had captured the theme?
 - Did you encourage ideas and edits?
 - Did you give the student feedback?
- ✓ Are you the student's current teacher/education worker? Tell us a bit about how you have worked with them either currently or in the past.
- ✓ Are there any other things about the student that you think judges should know? For example, has the student overcome incredible obstacles in their life?
- ✓ Are they an exceptional student?

We like to hear about how the student's lived experience has impacted their work and it definitely helps us in making a judging decision.