



**2019 - 2020**

# **Constitution and Bylaws**

**Ontario Secondary School Teachers' Federation/  
Fédération des enseignantes-enseignants des écoles  
secondaires de l'Ontario**



- 20.2.1.1.10 OTF Governors and OTF Table Officer; (A.13)
- 20.2.1.2 must be in writing and signed by the Secretary or Presiding Officer of the submitting body;
- 20.2.1.3 must have received the prior approval of the submitting body, except for a notice of Motion in accordance with Bylaw 20.2.1.1.6. (A.15)
- 20.2.1.4 must be received by the General Secretary by the 3<sup>rd</sup> working Tuesday in January; (A.19)
- 20.2.1.5 must be accompanied by a reasonable estimate of the cost, should the resolution require the expenditure of funds for implementation; (A.90)
- 20.2.1.6 must have a rationale printed in the Assembly materials by the Resolutions Committee if they are considered to be Out of Order as submitted and printed; and (A.83)
- 20.2.1.7 shall be accompanied by a maximum 150 word rationale. (A.19)
- 20.2.2 A miscellaneous action resolution passed by the Provincial Assembly must be completed within three years unless the action terminates at a time definite, or the resolution is rescinded by a meeting of the Provincial Assembly. (A.17)
- 20.2.3 An External Policy resolution passed by the Provincial Assembly continues in effect for ten years from the date of being adopted or amended, unless the External Policy is rescinded. (A.12)
- 20.2.4 Excepting those amendments proposed by the Finance Committee on the final day of AMPA to balance the budget, any resolution submitted to AMPA after the 3<sup>rd</sup> working Tuesday in January, that would result in an amendment to the General Account Budget in excess of 0.1% of the budgeted fee income, shall require a 3/4 vote of the members qualified to vote, present and voting, with the exception of resolutions subject to Article 17.1.2. (A.19)

**Bylaw 21 Amendments**

- 21.1 Amendments to these Bylaws may be made at the Annual Meeting of the Provincial Assembly
- 21.1.1 by a majority vote of the members qualified to vote, present and voting, provided that

- 21.1.1.1 notice of the proposed amendment shall have been given in writing to the General Secretary on or before the 3<sup>rd</sup> working Tuesday in January of that school year, and (A.19)
- 21.1.1.2 such notice shall have been forwarded on or before the 3<sup>rd</sup> Friday in February in both French and English of that school year by the General Secretary to the Bargaining Unit Presidents; (A.19)
- 21.1.2 by a three-quarters vote of the members qualified to vote, present and voting, previous notice as in Bylaw 21.1.1.1 not having been given. (A.92)
- 21.2 Proposed amendments received by the General Secretary after the 3<sup>rd</sup> working Tuesday in January will be distributed at AMPA. (A.19)
- 21.3 Amendments to Bylaws adopted at AMPA shall be effective starting the subsequent July 1st, unless stated otherwise in an action motion passed in advance of the amendment(s) being considered. (A.06)

**Bylaw 22 Certification**

- 22.1 The Certification Plan is the Regulations and prefatory material governing the administration of teacher certifications as published in the Teacher Certification Handbook. (A.19)
- 22.2 It is the responsibility of Members to apply for Certification Rating Statements in accordance with the procedures as provided in the Teacher Certification Handbook, as amended from time to time. (A.19)
- 22.3 It is the responsibility of Members to be cognizant of the latest changes to the Certification Plan and to apply for re-evaluation when necessary. (A.12)
- 22.4 Teachers involuntarily transferred to the OSSTF/FEESO will have their previous qualification evaluation rating statements moved laterally on to the OSSTF/FEESO certification plan and will be expected to progress through the charts currently in effect. (A.12)
- 22.5 The Certification Division shall evaluate the qualifications of only those Members who are teaching under a valid teaching Certificate issued by the Ontario College of Teachers or who are teacher-candidates enrolled in a publically funded Ontario Faculty of Education. (A.12)

- 22.6 Persons will not be evaluated if they are teaching under a Letter of Permission or any other document which is less than a basic secondary school teaching certificate. (A.12)
- 22.7 A Certification Rating Statement will only be issued to a Member who holds a valid teaching Certificate issued by the Ontario College of Teachers and who is an Active or Voluntary Member of OSSTF/FEESO. (A.12)
- 22.8 A Provisional Rating Statement may be issued for a specified period of time where a Member has completed all the necessary qualifications for a particular group but has not received all necessary documentation. (A.12)
- 22.9 Any Member holding a Certification Rating Statement in any group shall not lose this grouping by virtue of any revisions in the Certification Plan. (A.12)
- 22.10 When a regulation has changed, the Member may continue to advance according to their Regulation in place when that Member began to upgrade only for so long as that Member continues to make "reasonable progress". Should a Member fail to make "reasonable progress," that Member shall be required to upgrade according to the Regulation presently in place. (A.12)
- 22.11 The Certification Division shall give an official ruling on the acceptability of any course to be used for upgrading. (A.12)
- 22.12 Course approvals shall be in force for a period of eighteen months from the date of issue. (A.12)
- 22.13 Teachers who have studied outside the Province of Ontario shall have their qualifications evaluated relative to the standards required of teachers trained in Ontario. (A.15)
- 22.14 Bylaw 22 shall be in effect until such time as OSSTF/FEESO Certification is transferred to Qualifications Evaluation Council of Ontario (QECO). (A.19)